

PROCEEDINGS OF THE BROWN COUNTY PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf	Sheriff John Gossage – BC Sheriff	Director Larry Ullmer – County Rescue
Chief Jeff Roemer – DePere Fire/Rescue	Chief Derek Beiderwieden – DePere PD	Chief David Litton – Green Bay Metro FD
Chief Andrew Smith – Green Bay PD	Chief Randy Bani – Hobart/Lawrence PD	Chief Kurt Minten – Lawrence FD
Chief Rich Vanboxtel – Oneida PD	Chief Mark Hendzel – Pulaski PD	Chief Tom Kajawa – UW-Green Bay PD
Chief Perry Kingsbury – Wrightstown PD		

A regular meeting was held on **May 11, 2016** at Brown County Public Safety Communications Building, 3028 Curry Lane, Green Bay, WI.

I. Call to Order

The meeting was called to order by Public Safety Communications Advisory Board Chair Chief Derek Biederwieden at 10:00 am.

II. Roll Call

Present: Chief Derek Beiderwieden, Chair

Chief Eric Dunning
Captain Paul Ebel
Sheriff John Gossage
Chief Mark Hendzel
Chief David Litton
Chief Kurt Minten
Chief Dennis Rubin
Director Larry Ullmer
Chief Rich VanBoxtel

Also Present: Cullen Peltier, Brown County Public Safety
Jodi Meyer, Brown County Public Safety

III. Approval/Modification of the Meeting Agenda

A motion to approve the May 11, 2016 agenda was made by Chief Minten and seconded by Chief VanBoxtel. Unanimously approved.

IV. Approval/Modification of the Minutes – January 27, 2016

A motion to approve the January 27, 2016 minutes was made by Director Ullmer and seconded by Sheriff Gossage. Unanimously approved.

V. Communications Center Update

Cullen explained that the Public Safety Department is fully staffed and trained. An online recruitment opened up May 10th to fill the eligibility pool where five candidates stand currently.

There will be an upcoming shift in the schedule due to cover weeks. The department will co-mingle 10's and 12's into two different groups.

The National Telecom Week went very well this year and the department is very thankful for the support from the agencies and public.

After meeting with a group of employees related to increasing our positive recognition, the department has added a tab on the website for public and/or responders to submit Kudos to staff. Internally a new Kudos survey for our staff will be posted for them to submit to Kudos to their staff. A newsletter will go out after the month ends with all of the Kudos listed also including hints and tips from Healthy Center.

An update on John Lampkin, Communications Specialist, was given that he is out on medical leave and in the interim to contact Cullen Peltier or Joe Massie.

The camera and fire suppression system project at the tower sites is complete. The fire suppression system has been installed but needs installation of air and side mechanical isolation to the HVAC units to complete the project.

VI. Phone/CAD Upgrades Update

Several low priority issues still stand with the installation of the phone system but are being worked on. A recent software upgrade has taken place to enable text to 9-1-1. This feature is not currently active in Brown County but will be soon. Policy and procedures are being established.

The CAD Upgrade Project will begin after the contract is finalized and signatures are obtained. The delay at this moment is semantics on licensing. The CAD upgrade will not go live before February 2017.

VII. Standardization Operating Procedures Update
(No updates were given).

VIII. Dispatch Users Group (DUG) Update

Staff and Agencies attended an Active Shooter Exercise on April 25, 2016.

IX. Roundtable

Cullen Peltier talked about the recent baby delivery recognition and commended all agencies involved. Cullen asked if anyone was aware of Wrightstown's plans with the vacant Chiefs position. Board members stated that the Wrightstown Police Chief position was posted.

Chief Rubin announced that they are in the final stages of finalizing the Blue Cards. Chief Rubin also updated the board that the DePere ladder truck will be out for service and repairs.

Captain Ebel reminded the board that May 14th there would be a Department inspection and group photo where extra coverage will be helping out.

Chief Litton let the board know that Chief Nieft will be retiring on June 3rd. June 4th Battalion Chief Goplin will become the new Assistant Chief. Chief Litton also brought up concerns for filling the soon vacant position of Emergency Management Director quickly and efficiently.

Chief Hendzel mentioned that along in the construction project of their new building, they will be adding a safe room with video audio and a locking system.

X. Other Matters

If anyone has Public Safety Communications Advisory Board meetings scheduled in their Outlook Calendar prepared by Karen Katers, they should manually delete the reoccurring invite.

XI. Next Meeting

The next meeting will be held on July 27, 2016.

XII. Adjourn

A motion to adjourn was made by Captain Gossage and seconded by Chief Minten.

Unanimously approved. Meeting adjourned at 10:54 am.

Chief Derek Biederwieden, Chair
Public Safety Advisory Board

Cullen Peltier, Director
Public Safety Communications